

West Fargo Educational Foundation
February 9, 2015

Attendees (*in person*): Mark Lemer, Heather Konschak, Alison Otteson, Mark Berntson, Karen Nitzkowski, David Flowers

Attendees (*via phone*): Angela Otteson, Clint Schmidt

1) Grants

- a. Xcel Energy: An official invitation is required in order to submit a grant; the Foundation should be receiving one. Dr. Flowers will solicit input from the secondary principals; Angela can write the application. This grant is due March 2.
- b. Rotary: Dr. Flowers has this grant application; nothing new to report.
- c. FM Area Foundation: Alison will research more information; this grant is due May 1.
- d. AT&T: Angela will research more information.

2) Mini Grants

- a. Eleven applications were received by the deadline.
- b. Dr. Flowers will create a rubric for the review committee to utilize for scoring the applications.
- c. Once the review committee is finalized, Heather will send them the 11 applications and scoring rubrics. Decisions are due by March 1.

3) Hall of Fame event

- a. Bonanzaville, Speedway and the RRV Fairgrounds are all options. Alison will also check into the Westin Element.
- b. Jim, Greg, Mark B and Angela will serve on the Nominee Committee.

4) Alumni list

- a. Alison will finalize the list and get it to Heather and Mark, to use as a means of distribution for Hall of Fame details and other key information.

5) Executive Director

- a. The position will go back on the staff request list for the district and School Board to review. The Foundation would be okay with a halftime position to start with.

6) Solicitation of new board members

- a. Heather will solicit new student reps from Community High School and Sheyenne High School.
- b. Other Foundation members should keep asking their contacts to join the efforts of the Foundation.

7) Action Items

- a. Keep soliciting donations
- b. Creation of a newsletter
- c. Set-up a generic WFEF email address
- d. Hall of Fame
- e. Mini-Grants

8) Next Meeting – March 9, 2015 @ 7:30 AM