

West Fargo Educational Foundation
May 11, 2015

Attendees (*in person*): Alison Ottesen, Valerie Fiske, Karen Nitzkowski, Mark Berntson, Heather Konschak, Mark Lemer, Gary Clark, David Flowers, Marissa Pacella

Attendees (*via phone*): Shauna Vistad

1) Hall of Fame event

- a. The sponsorship letter is being updated and should be ready soon. Karen volunteered to contact last year's sponsors once the letter is done.
- b. Ticket prices will remain the same – \$50/ticket or \$500/table.
- c. Alison, Savannah and Marissa will meet yet this month to discuss event details. Everyone was asked to brainstorm theme ideas to the June meeting.
- d. Karen provided menus from the Speedway. She will inquire about offering more than one entrée option (chicken, steak and vegetarian, for example).
- e. Nominations are coming in slowly – encourage everyone to nominate someone they feel would be worthy.

2) West Fargo Foundation Newsletter

- a. The Board had an opportunity to proof the newsletter done by Angela. Suggestion to add specific information about the Hall of Fame event.
- b. This will be done as an Insert into the Pioneer on either May 20 or 27
- c. The Pioneer agreed to do a story on the Foundation the same week that the insert runs. When interviewed for this story, Alison will be sure to speak on Hall of Fame, mini-grants and the STEM NASA project at LMS.

3) Grants

- a. No news at this time

4) Executive Director Position

- a. This position will not be funded by the district in 2015–16.

5) Next Steps

- a. The next meeting will be Monday, June 8 at 7:30 AM
- b. Starting in July 2015, the Foundation will meet on the 3rd Monday of the month