

# West Fargo Educational Foundation

## Summary of 11.30.12 Meeting

Attendees: David Flowers, Mark Lemer, Heather Konschak, Kaitlyn Kuntz and Mark Staples // Karen Nitzkowski, Greg Tehven, Allison Ottesen, Jimmy Hoy, Clint Schmidt and Gary Clark (via phone)

- 1) Mission and Vision Statements
  - a. After the input received at the October meeting, Mr. Schmidt tweaked the mission and vision statement drafts. The revised statements will be sent to Foundation Board members for their consideration. The Board will vote on the statements during their first meeting of 2013.
  - b. One minor change and reminder to all was that the Foundation's official documents refer to the group as the "West Fargo Educational Foundation," so all future documents need to reflect the name accurately.
  
- 2) West Fargo High School Hall of Fame Event
  - a. Taking over the Hall of Fame event continues to be a key opportunity for the Foundation. It will allow the Foundation to marshal and rally the WFHS alumni (one of the group's objectives).
  - b. Allison Ottesen and Greg Tehven have had an initial meeting with WFHS Assistant Principal Dan Holder regarding the 2013 Hall of Fame event. They will continue to work with Mr. Holder on the shifting of responsibilities from WFHS to the Foundation.
  - c. Next steps include analyzing the financial aspects of hosting an event of this nature – how much will it cost and how far away is the Foundation from being able to afford it?
  
- 3) Finances
  - a. The current balance of the Foundation is \$2,528.68. District Business Manager Mark Lemer indicated that he had just received an additional deposit of \$200 that was not reflected yet in the balance.
  - b. There is approximately \$700 left in the matching funds grant provided from a member of the Class of 1967. Every Foundation member was encouraged to connect with WFHS alums from '67 in order to maximize the grant that expires on December 31, 2012.
  
- 4) Connecting with Alumni
  - a. Allison Ottesen, Mark Staples and Kaitlyn Kuntz will begin work on a Facebook page for the Foundation. The hope is that the page will provide an informational service and provide linkages between WFHS alumni.
  - b. Gary Clark will look into the process for updating the alumni directory (the last version is now five years old).

- 5) Executive Director of the Foundation Board
  - a. Each Board member was encouraged to start a list of the qualities they would like to see in a future Executive Director of the Foundation Board.
  - b. There was also discussion about the school district potentially funding a portion of the position. This position would need to be weighted along with all other proposed positions for the district during the spring staff request process.
  
- 6) Upcoming Legislative Sessions
  - a. Gary Clark and Dr. Flowers will be closely watching the proposed bills on education, and will keep the other Board members informed of any work they could do to advance the best plan for the future of education.
  
- 7) Reminders
  - a. All Board members must sign and return the conflict of interest form to Mark Lemer.
  - b. If you miss a meeting, the summaries are posted on the School Board page of the WFPS website.