

West Fargo Educational Foundation  
June 8, 2015

Attendees (*in person*): Valerie Fiske, Karen Nitzkowski, Alison Ottesen, Mark Lemer, Gary Clark, Nancy Peterson, Mark Berntson, David Flowers, Heather Konschak and Angela Ottesen

Attendees (*via phone*): Shauna Vistad and Clint Schmidt

- 1) 2015-16 Board Meetings
  - a. Gary Clark moved, seconded by Karen Nitzkowski, to move the Foundation Board meetings to the third Monday of the month, still at 7:30 AM at the Leidal Education Center. The motion carried unanimously.
- 2) New Foundation Board Members
  - a. Karen Nitzkowski moved, seconded by Mark Berntson, to appoint Valerie Fiske and Nancy Peterson to the Foundation Board. The motion carried unanimously.
- 3) Pioneer Insert and Article
  - a. Alison will drop off the extra inserts, to be displayed at the district office.
  - b. Alison and Angela will attend the next Exchange Club meeting, to introduce the Foundation to Exchange Club members, as well as to thank them for their donation that helped fund the insert.
- 4) NASA video
  - a. Foundation members are encouraged to utilize this video to promote the work of the Foundation when speaking with potential donors.
- 5) Hall of Fame
  - a. Nominations > Additional nominations have come in since the last meeting and the nomination window is now closed. A list of inductees is anticipated for the July meeting. Alison will work on getting a list of all past inductees onto the Foundation website.
  - b. Sponsorships > The letter and sponsor levels have been updated. All current donors will receive the information, and every Foundation Board member is encouraged to send the information to their contact list.
  - c. Theme/Ideas > Valerie agreed to head a subcommittee to select a theme. Some ideas are critical needs fund (food backpacks, supplies, milk/juice, shoes

and appropriate clothing for the weather), homeless liaison, tutoring services and mini-grants for teachers.

6) Mini-Grant Assessments

- a. Five grant recipients felt their project was complete enough to submit their final assessment. The final six recipients will submit after the first semester, once they feel they have better data to support the assessment.

7) Next Steps

- a. The next meeting will be Monday, July 20 at 7:30 AM
  - i. Conflict of Interest Forms
  - ii. Review of Financials
  - iii. Election of Officers