

West Fargo Educational Foundation
August 17, 2015

Attendees (*in person*): Mark Berntson, Valerie Fiske, Mark Lemer, Heather Konschak, Alison Ottesen, Nancy Peterson, Karen Nitzkowski, David Flowers, Gary Clark, Angela Ottesen

Attendees (*via phone*): Clint Schmidt, Shauna Vistad

Guests: Tim Peterson and Beth Slette

1) STEM Proposals for Xcel Energy Grant

- a. Superintendent Flowers tasked the Assistant Superintendents (Beth Slette at Elementary and Allen Burgad at Secondary) to provide a proposal for how the Foundation should expend the \$1500 in grant funds.
- b. Mrs. Slette requested \$750 to fund the purchase of additional Vex Robotic Kits, for their transition to STEM classrooms.
- c. Dr. Burgad requested \$750 to go toward the West Fargo HS STEM trip to the Wolf Ridge Environmental Learning Center in 2015-16.
- d. Gary Clark moved, seconded by Valerie Fiske, to approve both projects as presented. The motion carried unanimously.

2) Hall of Fame

- a. Inductees
 - i. After the last meeting, Gary compiled a list of prior inductees, as well as a list of potential future inductees. Please submit any additional names to him; he has agreed to keep the list up-to-date.
 - ii. Alison will confirm the word limit for biographies and the photo file requirements for the plaques, so every inductee submits the same content.
- b. Auction Items & Sponsors
 - i. The Foundation has approximately \$1500 in sponsorships for the 2015 event. The 2014 event had \$4500, so there is still work to do.
 - ii. Alison will send out another round of solicitations, but every member should also visit businesses or individuals that they know.
 - iii. All silent auction items can be brought to the September 21 meeting.
- c. Event Promotion
 - i. The cost of tickets and tables will be added to the poster, then Alison will distribute to everyone.

- ii. The Forum is considering running the flyer in every September issue of the Pioneer, as well as writing a story.
 - iii. Superintendent Flowers will write about the Hall of Fame event in his September article for the Pioneer, as well as an upcoming issue of the staff newsletter, Key Communications.
 - d. Event Entertainment
 - i. Mark Berntson reached out to Sue Jordahl about students providing entertainment during the event. Sue will reach out to Alison about specifics.
 - ii. Greg and Jim will be asked to emcee the event again.

3) New Foundation Board Member

- a. Karen Nitzkowski moved, seconded by Nancy Peterson, to appoint Tim Peterson to the Foundation Board. The motion carried unanimously.

4) Next Steps

- a. The next meeting is Monday, September 21 @ 7:30 AM @ LEC