

West Fargo Educational Foundation
October 19, 2015

Attendees (*in person*): Kaitlyn Kuntz, Alison Ottesen, Angela Ottesen, David Flowers, Gary Clark, Mark Lemer, Heather Konschak, Nancy Peterson, Mark Berntson, Valerie Fiske

Attendees (*via phone*): Clint Schmidt

1. Hall of Fame Event Review

- a. Everyone agreed that the location, food, set-up/logistics, videos for the inductees and the # of silent auction items were great.
- b. A suggestion for next year was to have additional tables for the silent auction items, so bidders could spread out more.
- c. The 2015 Hall of Fame event will profit right around \$9600 after all expenses are paid, with 150 people in attendance.
- d. As soon as WFHS finalizes their 2016 Homecoming dates, the Foundation should look to secure a venue (the owners of the Speedway offered to host again next year).

2. Election of Officers

- a. Mark Berntson moved, seconded by Valerie Fiske, to elect the following slate of officers: Alison Ottesen for President; Angela Ottesen for 1st Vice President; Gary Clark for 2nd Vice President; Nancy Peterson for Treasurer; and Clint Schmidt for Secretary. The motion carried unanimously.

3. Goals for upcoming year

- a. The Foundation would like to continue and possibly expand the mini-grant program for teachers, explore what it would take to set up transportation services for at-risk students, and support a staff position with or without the school district's support.
- b. Board members are encouraged to continue going after donations for these or other unmet needs, as well as brainstorm possible fundraising ideas.

4. Mini Grants

- a. The 2015-16 mini-grant window will open on Monday, November 2, with applications due Sunday, December 6. Grant awards will be made on or before Friday, December 18.

- b. There will be \$5,000 set aside for the granting process. A typical award will be \$500, but employees can ask for diverse amounts.
- c. Mark Berntson, Valerie Fiske, Nancy Peterson and Judy Kvaale will serve on the grant application review committee.

5. Next Steps

- a. The next meeting is Monday, November 16 at 7:30 AM at the LEC.